

# RECORD OF PROCEEDINGS

## VILLAGE OF MCCONNELSVILLE COUNCIL

### SPECIAL SESSION

Held: October 21, 2011

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The Village of McConnelville convened in special session from 2:30 P.M. to 3:36 P.M. in the McConnelville Village Office. Mayor John Finley called the meeting to order with the following members and visitors present:

Councilman Tom Bragg	Present
Councilman Rhett Matheney	Present
Councilman Kevin Morrow	Present
Councilwoman Michele Blackburn	Present
Councilwoman Mary Gessel	Present

**EMPLOYEES:** Chief of Police Rocky Woodburn, Fiscal Officer Ellen M Henry, Village Administrator Scott Brown

#### **VISITORS:**

#### **Invocation**

Invocation given by Councilman Matheney.

#### **Pledge of Allegiance**

Lead by Mayor John Finley.

#### **NEW BUSINESS**

#### **Mayor John Finley**

Mayor Finley stated he called the Special Meeting for discussion of the Phase I Kennebec West Sewer Separation (slip lining); making a Motion on the acceptance of the bid for the Phase II Kennebec West Sewer Separation; discussion of the Streamlining Project; and RAS pump upgrade and additional work needed for the upgrade.

Mayor Finley stated he and the Fiscal Officer have discussed the ORC requirements on Special Meetings; and the ORC reads the Mayor or any three council members may call upon a special meeting with twelve hours notice; and it must personally be served to each member; or something must be left at their residence notifying them.

#### **Phase I Kennebec West Sewer Separation Project**

Mayor Finley stated this project was better known as the slip lining portion and asked Village Administrator Brown to explain this project to council.

Village Administrator Brown stated along the river runs a force main and a gravity main; and, there are approximately ten manholes. When the company came in and cleaned these lines, they found the concrete castings and lids of these manholes are at a point of failure. VA Brown stated the risers were added; however, they were not sealed. For an additional \$20,000 the company will seal them prior to beginning the actual slip lining.

Village Administrator Brown stated they have a ninety day window to complete project from when it was accepted, which was in August; therefore, their completion date will be in November. VA Brown stated his concern is the river is now at thirteen feet and he does not know when it will go back down; however, he has been assured by our Engineer the company was aware of this and it was their call to wait; therefore, they will have to do whatever is necessary to get the job completed in the time frame.

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Mayor Finley stated the pre-construction with United Survey Incorporation is Monday, October 24, 2011 at 2:00 PM.

#### **Phase II Kennebec West Sewer Separation Project**

Mayor Finley shared a letter he received from Lee Conkel, the Village Engineer. His concern out of this letter was the fact he stated there were some missing items in the bid from ZEMBA for the second phase of this project. Mr. Conkel is getting with them on these items.

Mayor Finley informed council the grant was originally for one amount; however, the bid proposal came in at just about half of the original estimate. This is not necessarily good news as it affects the grant all the way through. We won't be spending as much; however, we won't get as much award on each of the grants either.

Councilman Matheney gave contact information to the Village Administrator for a Jennifer Ponchak who does all the financing for the EPA. Councilman Matheney felt she could possibly help us to see if we could add any additional work to the project since there is extra money to use.

Mayor Finley noted due to the grant Village Administrator Brown wrote through the CDBG; it covered the remaining costs of the project and saved the Village \$64,000.

Councilman Bragg questioned if there were penalties for delays or late completion of the project. VA Brown stated per contract the slip lining portion had to be completed by November 22, 2011; or, there could be fines per day past the deadline.

#### **Resolution 11-27**

Mayor Finley introduced Resolution 11-27, A RESOLUTION TO ACCEPT ZEMBA BROTHERS AS THE LOWEST BID FOR THE SECOND PHASE OF THE KENNEBEC WEST SEWER SEPARATION PROJECT.

Councilman Matheney made a Motion to suspend the rules requiring three separate and distinct readings and place on emergency measure, seconded by Councilwoman Blackburnl.

Votes were: Councilman Tom Bragg, Aye; Councilman Rhett Matheney, Aye; Councilman Kevin Morrow, Aye; Councilwoman Michele Blackburn, Aye; Councilwoman Mary Gessel, Aye.

Councilman Bragg made a Motion to adopt Resolution 11-27 on emergency measure, seconded by Councilwoman Gessel.

Resolution 11-27 duly adopted.

#### **Streamlining Project**

Mayor Finley stated he has been discussing the Streamlining Project with Village Administrator Brown. Mayor Finley stated VA Brown came into this project after two other administrators had worked on it; and, the tank construction began his first week here.

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Mayor Finley reported he met with Engineer Conkel on Wednesday and informed him council was unhappy with the way the project has come about. Mr. Conkel told Mayor Finley he will look into it and discuss it with the VA.

Mayor Finley stated additional work needs to be done to have this project work better. First a six inch line needs to be installed on Poplar Drive, replacing the four inch line that is currently there. They have been having a lot of breaks on that line. VA Brown feels it is a job that our crew can handle in a short amount of time. Mayor Finley has instructed VA Brown to get prices to determine if it is affordable for the village to go ahead with it at this time. VA Brown stated we do have some of the line in stock; however, other parts would need purchased. Mayor Finley stated he would like to get that line replaced and then bring the pressure back up on that line to see where we are at at that time.

Councilman Matheney questioned who was at fault with the things being done incorrectly on this and the previous meter project. Mayor Finley stated all of this was prior to our current VA; however, some of these changes were made by our own people here that may have changed the outcome of the project.

Mayor Finley stated he has pushed the engineer to get this six inch line project drew up prior to December 31<sup>st</sup> and to also get the Kennebec West Sewer Separation Project as complete as possible prior to the end of the year.

#### **RAS PUMP UPGRADE**

Mayor Finley reported it cost \$13,500 for the RAS Pumps; \$6,000 for installation; \$2,450 for check valves; and, an additional \$1,300 for isolation valves.

Mayor Finley thanked our workers for being proactive with this project and ordering these items before they went bad. Since ordering them, one pump has went bad and the other pump is leaking. The additional valves have been ordered as the old ones were bad.

Mayor Finley stated he took pictures (passed out to council for view) over to Mayor Barkhurst in Malta to show him the condition of these valves; and, explained the cost increase of the project. Mayor Barkhurst thanked him for coming over and he was to present it to his council yesterday evening at their meeting.

Mayor Finley stated he visited the Sewer Treatment Plant and found it is running very well and there is no odor down there like there used to be; and, it is very clean.

Mayor Finley reported Jeff Heinrich of Treasurer Josh Mandels office is going to meet with him on Tuesday, October 25, 2011 at Finley Fire in the early afternoon. Mayor Finley stated any of council was welcome to attend if they choose.

#### **Adjournment of Meeting**

Councilwoman Blackburn made a Motion to adjourn, seconded by Councilman Matheney.

Votes were: Councilman Tom Bragg, Aye; Councilman Rhett Matheney, Aye; Councilman Kevin Morrow, Aye; Councilwoman Michele Blackburn, Aye; Councilwoman Mary Gessel, Aye.

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The meeting was adjourned till November 1, 2011 at 6:30 P.M. at the McConnelsville Village Office.

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John W. Finley  
Mayor

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Ellen M. Henry  
Fiscal Officer

All formal actions of the Village of McConnelsville concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.