

RECORD OF PROCEEDINGS

VILLAGE OF MCCONNELSVILLE COUNCIL

REGULAR SESSION

Held: September 20, 2011

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The Village of McConnelsville convened in regular session from 6:30 P.M. to 7:31 P.M. in the McConnelsville Village Office. Mayor John Wells called the meeting to order with the following members and visitors present:

Councilman Tom Bragg	Present
Councilman Rhett Matheney	Present
Councilman Steve Inman	Present
Councilman Kevin Morrow	Present
Councilwoman Michele Blackburn	Present
Councilwoman Mary Gessel	Present

EMPLOYEES: Chief of Police Rocky Woodburn, Fiscal Officer Ellen M Henry, Village Administrator Scott Brown, Solicitor David Tarbert

VISITORS: Sara Hurst, Bill Shepard, Lori Salembini

Invocation

Invocation given by Mayor John Wells.

Pledge of Allegiance

Lead by Mayor John Wells.

OLD BUSINESS

Minutes of August 16, 2011

Councilwoman Blackburn made a Motion to approve the minutes of the previous meeting, seconded by Councilman Bragg.

Votes were: Councilman Tom Bragg, Aye; Councilman Rhett Matheney, Aye; Councilman Steve Inman, Aye; Councilman Kevin Morrow, Aye; Councilwoman Michele Blackburn, Aye; Councilwoman Mary Gessel, Aye.

Special Minutes of August 26, 2011

Councilwoman Gessel made a Motion to approve the minutes of the special meeting, seconded by Councilman Matheney.

Votes were: Councilman Tom Bragg, Aye; Councilman Rhett Matheney, Aye; Councilman Steve Inman, Aye; Councilman Kevin Morrow, Aye; Councilwoman Michele Blackburn, Aye; Councilwoman Mary Gessel, Aye.

NEW BUSINESS

Bills of the Village

Councilman Bragg made a Motion to approve the bills, seconded by Councilman Morrow.

Votes were: Councilman Tom Bragg, Aye; Councilman Rhett Matheney, Aye; Councilman Steve Inman, Aye; Councilman Kevin Morrow, Aye; Councilwoman Michele Blackburn, Aye; Councilwoman Mary Gessel, Aye.

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Monthly Financial Reports and Bank Reconciliation

Council signed off on the August Monthly Financial Reports and Bank Reconciliation.

Public Participation

Ms. Laurie Salimbeni addressed council stating she and Mr. Bill Shepard were here to let council know the Port'O Morgan Boat Club was dropping their sponsorship of the Mother's Day Flea Market. They are wanting to transfer this to someone else as they would like to see it continue. They will help anyone who takes it over to get started.

They normally make a profit between \$1,500 to \$2,000. If anyone has any questions please contact Bill Shepard or Marie Bennet at 740-962-5014. The Port'O Morgan Boat Club address is PO Box 15, Malta, Ohio. Their next board meeting will be October 1, 2011 at the VFW.

Trick or Treat Night

Mayor Wells reported Malta's council has already approved Trick or Treat Night to be held on Monday, October 31st, between the hours of 5:30 P.M. to 7:00 P.M. Mayor Wells stated we normally do the same date and time as Malta.

Councilman Bragg made a Motion to set October 31, 2011, between the hours of 5:30 P.M. to 7:00 P.M. as Trick or Treat Night, seconded by Councilwoman Blackburn.

Votes were: Councilman Tom Bragg, Aye; Councilman Rhett Matheney, Aye; Councilman Steve Inman, Aye; Councilman Kevin Morrow, Aye; Councilwoman Michele Blackburn, Aye; Councilwoman Mary Gessel, Aye.

Mayor John Wells

Mayor Wells stated the Village Engineer's contract expires in October. Mayor Wells is requesting council to approve an extension of his contract until December 31, 2011. Mayor Wells stated this would allow the current projects to run smoother; and allow the new Mayor to pick his own consultants for the next year.

Mayor Wells stated he encourages the village to bid out on a contractual basis again as we done with L-Con Engineering. Mayor Wells stated he believes this saved the village a considerable amount of money by doing it that way; and, you can also call upon them for little things and not be billed extra. If you do it per project the charge is normally between eleven to eighteen percent of the construction costs.

Councilman Matheney stated he feels the village should start the bidding that out right away.

Councilman Bragg made a Motion to extend the contract with L-Con Engineering through the end of the 2011 calendar year; seconded by Councilman Morrow.

Votes were: Councilman Tom Bragg, Aye; Councilman Rhett Matheney, Aye; Councilman Steve Inman, Aye; Councilman Kevin Morrow, Aye; Councilwoman Michele Blackburn, Aye; Councilwoman Mary Gessel, Aye.

The Motion carried.

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Village Administrator Scott Brown

Village Administrator Brown laid out plans from the engineer for the storm sewer separation and sanitary sewer portion of project. VA Brown stated it was decided to put in storm sewer separate from Liberty Avenue and Seventh Street all the way down to Union Avenue; then, flow from Union Avenue to Kennebec Avenue.

Village Administrator Brown stated we will put catch basins on Seventh Street and Bell Avenue to pick up the storm water and then tie in with Kennebec Avenue. There will be all new storm manholes and catch basins.

Village Administrator Brown stated during the survey two catch basins were found in the alley; however, we do not know for certain where they go. They will be dug up so we can find out.

Village Administrator Brown stated we are putting this out to bid in the Herald beginning tomorrow and it will run for two weeks and the bid opening will occur the following week. Once the bids are approved by the engineer; it will be brought before council for approval.

Village Administrator Brown stated the next phase of the project is Fifth Street. Zemba Brothers came in and cleaned the 15 inch sanitary line; and, we found it was in terrible shape. The best solution is to put in a new sanitary line; all of the laterals have been identified so when the new line is put in they will disconnect on the old and put on the new, allowing the old line to be totally eliminated.

Village Administrator Brown reported the slip lining portion should be wrapped up in the next couple of weeks; they should begin next week. The average person's service should only be off for about four hours. The relining is taking place on Tenth Street along the river until they get to Fourth Street. Eight of the ten CSO's will be eliminated along the river. Once it is done, there will just be one at McConnel Run Lift Station and one at Riverside Lift Station.

Village Administrator Brown stated we will rehab all the manholes; seal them up so the river cannot get in nor the ground water. This will also create less garbage coming to the sewer plant, so the flows should go down. Currently when both pumps at McConnel Run are pumping at full speed we can only pump 1.2 million gallons a day; we cannot pump the river dry.

Village Administrator Brown reported the river crossing is complete; tied in; and, has been pressure tested. We are waiting on bacteria samples results to come back. The project is complete, the park has been reclaimed; and, the foundations have been removed.

Councilman Bragg questioned if these were two independent river crossings. Mayor Wells stated yes, so if one goes bad we can use the other.

Village Administrator Brown stated recently the Mayor received electric usage information from Fiscal Officer Henry and found that the sewer plant electric was up. VA Brown stated he checked into it and the river flow is up 35% over 2010 creating the pumps to generate more electric usage.

Councilman Matheney questioned if John McCort was the inspector on the river crossing project. Mayor Wells stated no, the Village Administrator was.

Chief of Police Rocky Woodburn

Chief Woodburn reported in the month of August, the Police Department had driven 3,291 miles and used 300.9 gallons of gasoline. The police department issued 40 warnings, 19 traffic tickets, 6 misdemeanor citations, making a total of 25 tickets issued. Chief

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Woodburn reported total hours worked for all officers was 535 hours; they issued 6 crash reports and 24 incident reports.

Fiscal Officer Ellen Hemry

Fiscal Officer Hemry reported August's month and year to date expenditures and percentage of the year to date budget for the following departments: Police Department month to date \$16,853.99; year to date \$167,093.85, or 56%; Mayor's Court month to date \$484.53; year to date \$6,719.04, or 53%; Parking Facilities month to date \$875.49; year to date \$7,474.96, or 54%; Swimming Pool month to date \$12,200.34, year to date \$42,523.24, or 61%; Street M & R month to date \$6,354.84; year to date \$49,457.71, or 49%; Water Fund month to date \$11,226.07, year to date \$116,576.81, or 63%; Sewer Treatment month to date \$15,514.40, year to date \$165,372.35, or 63%; Sewer Fund month to date \$13,569.86, year to date \$64,860.45 or 60% of the YTD budget.

Fiscal Officer Hemry stated Sewer Treatment supplies and materials went over due to purchasing chlorine; and, Sewer contractual services went over due to paying for CAD work on the Sewer Separation Project.

Fiscal Officer Hemry reported August's month and year to date revenue and percentage of the year to date budget as follows: General Fund month to date \$61,353.19, year to date \$470,327.26, 85%; Street M & R Fund month to date \$6,639.38, year to date \$53,574.33, 65%; Water Fund month to date received \$38,416.37, with \$5,056.38 of that being from Morgan Meigs, year to date \$298,780.15, 75%; Sewer Fund month to date received \$45,006.88, with \$5,866.59 of that being from Malta for Sewer Operations and Maintenance, year to date \$359,280.83, 80% YTD budget.

Fiscal Officer Hemry stated August is 67% of the year; all of our expenditures are under and our revenues are over except for the Street M & R Fund.

M & M Jaycee's Community Park

Mayor Wells stated there are two appointments to be made to the Park Board. Once will come from Malta and one from McConnelsville. There is also an at large position.

Mayor Wells stated he was going to pull a couple guys to help build a shelter house at the park. They have received a grant and we can use on our 25% match as inkind labor; using our own employees. Mayor Well stated we would be reimbursed 75% of those costs.

Ordinance 11-22

Mayor Wells introduced Ordinance 11-22, AN ORDINANCE ENACTED BY THE COUNCIL OF THE VILLAGE OF MCCONNELSVILLE, MORGAN COUNTY, OHIO IN THE MATTER OF THE ASPHALT SURFACING PROJECT THAT WILL BEGIN AT THE NORTH WEST CORPORATION LIMIT AND END AT STATE ROUTE 376 (TENTH STREET).

Councilman Bragg made a Motion to suspend the rules requiring three separate and distinct readings and place on emergency measure, seconded by Councilman Inman.

Votes were: Councilman Tom Bragg, Aye; Councilman Rhett Matheney, Aye; Councilman Steve Inman, Aye; Councilman Kevin Morrow, Aye; Councilwoman Michele Blackburn, Aye; Councilwoman Mary Gessel, Aye.

Councilwoman Gessel made a Motion to adopt Ordinance 11-22 on emergency measure, seconded by Councilman Matheney.

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Votes were: Councilman Tom Bragg, Aye; Councilman Rhett Matheney, Aye; Councilman Steve Inman, Aye; Councilman Kevin Morrow, Aye; Councilwoman Michele Blackburn, Aye; Councilwoman Mary Gessel, Aye.

Ordinance 11-22 was duly adopted.

Resolution 11-23

Mayor Wells introduced Resolution 11-23, A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.

Councilman Matheney made a Motion to suspend the rules requiring three separate and distinct readings and place on emergency measure, seconded by Councilwoman Blackburn.

Votes were: Councilman Tom Bragg, Aye; Councilman Rhett Matheney, Aye; Councilman Steve Inman, Aye; Councilman Kevin Morrow, Aye; Councilwoman Michele Blackburn, Aye; Councilwoman Mary Gessel, Aye.

Councilwoman Blackburn made a Motion to adopt Resolution 11-23 on emergency measure, seconded by Councilman Bragg.

Votes were: Councilman Tom Bragg, Aye; Councilman Rhett Matheney, Aye; Councilman Steve Inman, Aye; Councilman Kevin Morrow, Aye; Councilwoman Michele Blackburn, Aye; Councilwoman Mary Gessel, Aye.

Resolution 11-23 was duly adopted.

Finance Committee

Councilwoman Gessel reported the Income Tax Committee met today. We are up \$11,000 over 2010; however, we are still down from 2009 collections. The Tax Administrator is sending out letters on the non-filers and on collections.

Councilwoman Gessel stated she was approached by an employee today regarding obtaining a credit card for the village; so when they order on line or when an employee goes to a conference, they don't have to use their own money.

Councilwoman Gessel stated she checked with First National Bank and they do not have credit cards; however, you can get an application and apply for one out of Florida. The form is quite extensive and you are not always successful in receiving one.

Councilwoman Gessel stated she was going to check at other local banks.

Councilwoman Blackburn stated we could probably receive one through Bank of America.

Mayor Wells stated if we are going to obtain a credit card, the committee needs to go to the Auditor of State Website and get a credit card policy form and adopt it. Mayor Wells stated if there are good checks and balances it could be beneficial; however, they want to protect the village.

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Public Safety Committee

Councilman Inman reported the list of nuisance properties continue to expand. Such properties as the old armory, Lowe properties, and there are several along the river.

Mayor Wells stated he did talk to the owner of the old armory and it has now been taken care of. Mayor Wells stated there is another property he needed to follow up on; as he had given them a deadline and it is now past.

Councilwoman Blackburn stated she has received more complaints on the house on Fifth Street with all the trash.

Councilman Inman stated it is his understanding the new cruiser will be delivered soon. Mayor Wells stated it is suppose to be this week.

Street and Alley Committee

Councilman Morrow reported the Street Committee has a request to cut a curb at the property of Mike Oliver on Seventh Street. The committee recommends allowing the cut to the curb be made.

Mayor Wells requested a roll call vote on who was in favor of granting the curb cut for Mike Oliver on Seventh Street.

Votes were: Councilman Tom Bragg, Aye; Councilman Rhett Matheney, Aye; Councilman Steve Inman, Aye; Councilman Kevin Morrow, Aye; Councilwoman Michele Blackburn, Aye; Councilwoman Mary Gessel, Aye.

Permission to cut the curb was granted.

Councilman Morrow stated he wanted to add a \$500 sidewalk reimbursement for Matheney Funeral Home to the bill sheet for payment.

Councilwoman Gessel made a Motion to approve the amendment to the bill sheet, seconded by Councilman Inman.

Votes were: Councilman Tom Bragg, Aye; Councilman Rhett Matheney, Abstain; Councilman Steve Inman, Aye; Councilman Kevin Morrow, Aye; Councilwoman Michele Blackburn, Aye; Councilwoman Mary Gessel, Aye.

The amendment to the bill sheet was granted.

Recreation Committee

Councilman Matheney stated the pool is winterized except for the pumps and he will take care of them.

John Walter Finley questioned who maintained the buildings at the park in Malta. Mayor Wells stated the park is owned 50/50 with Malta and a Recreation Board has been established. The board consists of a total of eight members; four are appointed by each mayor, one each year for a four year term. Mayor Wells stated at present each village gives \$2,000 per year; in which, it is used to pay all the utilities. Malta in essence is paying for the water, sewer and garbage as the Board does not receive a bill. The village crews alternate mowing each month; and, they work on everything that breaks. The rules are made by the committee. Mayor Wells stated the \$4,000 should be enough to run the park;

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however, the State requires a separate audit and they charged \$2,000 to do it. Mayor Wells stated they took ¼ of the budget to audit a small checkbook that has maybe 20 checks a year written on it.

Councilwoman Gessel questioned what happened if you didn't pay it. Mayor Wells stated he did not know. Councilwoman Gessel stated a similar situation happened with the Airport Authority.

Councilman Matheney questioned if the Board would want to do the flea market. Mayor Wells stated he would have to talk to them about that.

Mayor Wells stated the park has done fund raisers and received donations to bring in extra money beyond that and the Villages and grants have done the capital improvements. Mayor Wells stated there isn't much maintenance on the park; the leagues are doing a lot of things to take care of stuff as we do not charge them to for use of the facilities.

John Walter Finley stated he was impressed with the park and the usage of the fields. When he was there it was full and there was soccer, football, and baseball all going on at the same time.

John Walter Finley stated he did have some concerns over the cleanliness of the restrooms; cluttering of the concession stand; and, he felt the parking lot was in need of a lot of attention.

Mayor Wells responded that they have had problems with those cleaning the restrooms; some does better than others. As for the parking lot, basically it is from a lack of money. It doesn't have enough stone and it is very costly to purchase. Mayor Wells stated he felt it would eventually take care of itself.

John Walter Finley stated he was touring the pool and there were some valves in bad shape he feels needs to be replaced this fall. Councilman Matheney stated that is one of the things they are going to address.

Public Utilities Committee

Councilman Bragg reported he noticed the calibrating of the valves has brought our percentage of use down. He stated Malta wants us to do our side; however, we do not know for sure how to do it. Councilman Bragg reported the next Joint Meeting is scheduled for December 5th.

Resignation of Councilman

Councilman Inman announced due to personal and professional reasons he was resigning as Councilman effective immediately. Councilman Inman stated he appreciated the Village for giving him the ability to serve.

Mayor Wells stated he was sorry to hear it; however, he understood and thanked him for his service.

Mayor Wells informed council they had 30 days to select a new council member to fill Councilman Inman's term. If they fail to do so, it then lies in the Mayor's hands to appoint someone. Mayor Wells stated council needs to discuss this and take action at next council meeting.

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Adjournment of Meeting

Councilwoman Gessel made a Motion to adjourn, seconded by Councilman Bragg.

Votes were: Councilman Tom Bragg, Aye; Councilman Rhett Matheney, Aye; Councilman Steve Inman, Aye; Councilman Kevin Morrow, Aye; Councilwoman Michele Blackburn, Aye; Councilwoman Mary Gessel, Aye.

The meeting was adjourned till October 4, 2011 at 6:30 P.M. at the McConnelsville Village Office.

John A. Wells
Mayor

Ellen M. Hemry
Fiscal Officer

All formal actions of the Village of McConnelsville concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.